

**BOARD MEETING MINUTES**  
**JACKSON AREA TRANSPORTATION AUTHORITY**  
**DISABILITY CONNECTIONS**  
**409 LINDEN AVE, JACKSON, MI 49201**  
**APRIL 23<sup>RD</sup>, 2026**  
**3:00 PM**

**Item I. Call to Order/Roll Call**

The meeting was called to order at 3:03 pm

**Members Present:** Jessica Embury, Terry Langston,  
Mindy Albert, Deborah Chambers,  
Steve Makulski

**Members Absent:** Barry Malek

**Others Present:** Michael Brown, Penny Kasper, Hunter Causie

**Item II. Public Comment – None**

**ITEM III. Consent Calendar**

Motion was made by Terry L. to accept the March Consent Calendar, seconded by Mindy A. **Motion Carried.**

**ITEM IV. JATA Making a Difference Moment**

a. Hunter C. reported that a staff member with the US Senate, Jeremy, made a visit to JATA.

**ITEM IV. President's Report – Jessica Embury**

a. Jessica reported, she had nothing new to report.

**ITEM V. Executive Director's Report – Michael Brown**

- a. Mike reported the previous, issues JATA encounter in renewing SAMS has been resolved.
- b. Mike reported that JATA's expenses were up, due to the current events, however, no increase in revenue.
- c. Mike discussed his meeting that he previously attended, regarding millage. JATA currently, receives only a 1M City millage, it is due to renew in 2027.
  1. There was some discussion with Mike and the Board, on ideas for County Millage. The Board determined that more discussions and plans, need to be made.

- d. Mike reminded the Board members, that National Transit Week, was May 11<sup>th</sup> – May 15<sup>th</sup> and the Tri Transit week is in October of this year.
- e. Mike announced that previously scheduled Tri Annual Audit, has been rescheduled for August 24<sup>th</sup> & August 25<sup>th</sup>.
  - i. Project Updates – Hunter C.
    - 1. Parking Lot (JATA's Admin) – after weather delays and some communication issues, repaving parking lot resumes.
    - 2. Transfer Centers Parking Lot – currently in the in-bidding process, along with the renovation of the staff interior area.
    - 3. Shelters – Hunter stated he is in the process of making a list of the shelters that need immediate attention/repair.

**ITEM VI. Committee Reports**

- a. Nominating Committee – Terry L. and Jessica E.
  - 1. Terry L. discussed the results/findings of the Board Matrix, along with the identifiable gaps, that the JATA Board of Directors, currently have.
  - 2. Terry L. discussed his review of the (3) nominees for the open seats on the Board. He asked the Board, that since one of the nominees, was met with prior to Board Matrix, this nominee should not be held to the criteria of the Board Matrix, like the other 2 nominees are. Terry made a motion to make the “Board Matrix Gap Analysis”, a working document, to be used for future nominees. Mindy A. seconded the motion. **Motion Carried.**
  - 3. After discussion and review, Terry L. made the motion, to ask the City of Jackson, to approve Lisa Monk, for the “Open Seat” for city of Jackson. Steve M. seconded the motion. **Motion Carried.**
  - 4. Deborah Chambers, abstained from the vote, due to Lisa Monk being a cousin.
  - 5. Terry L. made the motion, for Randy Treacher, to fill the “At Large” seat. Deborah C. seconded the motion. **Motion Carried.** Randy Treacher, now currently a “At Large”, JATA Board Member.

**ITEM VII. Matters for Board Review/Action**

- a. Performance Dashboard – Hunter C. presented March's Performance Stats, showing that ridership was up 13%, along with trip denials, going down.
- b. Discussion/Approval on LTAC Candidate, Abbey Bennett. Steve M. made the motion to approve and Terry L. seconded the motion. **Motion Carried.**

**ITEM VIII. Unfinished Business – None**

**ITEM IX. New Business – Hunter C.**

- a. Hunter announced the roll out of two (2) new apps, giving brief description of both.
  - i. Rides on Demand for RAR
  - ii. RTW Passenger Portal


**ITEM X. Public Comment – None**

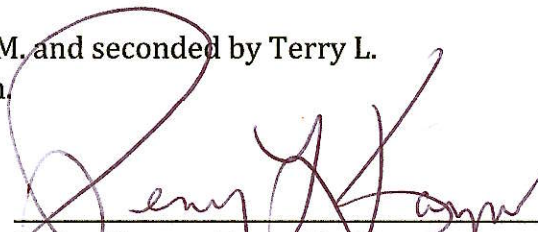
Board Challenge: What is the name of the person on the rock, outside of the main office and how was this person affiliated with JATA?

Answer: Paul Dupuis, he was the first, President of the Board of Directors. No one won the Board Challenge, this month.

**ITEM XI. Adjournment**

Motion for adjournment by Steve M. and seconded by Terry L.  
The meeting adjourned at 4:20 pm.

  
\_\_\_\_\_  
Mindy Albert, Secretary

  
\_\_\_\_\_  
Penny Kasper, Recording Secretary