

ATTACHMENT A

REHABILITATION OF ADMINISTRATIVE FACILITIES – FENCES AND GATES REQUIREMENTS WORKSHEET

Instructions for filling out the Requirements Worksheet

Definitions

Mandatory - the requirement must be present in the proposed solution, exactly as stated, or the solution may not be considered by the State of Michigan.

Expected - the requirement should be present in the proposed solution, exactly as stated, but the lack of the requirement would not disqualify the solution. However, the lack of one or more expected requirements will reduce a solutions technical score.

Optional - JATA would like the requirement to be present in the proposed solution or provided through an alternative approach or future enhancement. Responses to optional requirements will not be considered as points for passing, failing, or meeting a threshold for further consideration. However, the inclusion of optional requirements will contribute to determining the solution providing the best value.

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Req. No.	Requirement	Mandatory (M) Expected (E) Optional (O)	Req. Response (Yes/No)	Comments
Administration				
1.	All documentation provided by the Contractor(s) will be in the Microsoft Office 2007 suite or newer (e.g. Word, Excel, etc.) or PDF format and shall be made available to JATA in a digital format.	E		
2.	The Contractor shall perform a property survey and share with JATA prior to the removal and installation of all fencing and gate materials and component parts.	E		
3.	The Contractor must include plans or drawings for horizontal sliding cantilever gates, elevations, sections, details, and attachments.	E		
4.	The Contractor must include all warranty information including manufactures warranty and contractor's installation warranty.	E		
5.	Prior to the beginning of the project the contractor shall conduct a pre-installation conference at project site.	E		
6.	The Contractor shall comply with all applicable local, state and federal laws, rules, regulations, entitlements and/or permits applicable to, or governing the services being performed.	M		

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7.	The Contractor shall carry general liability and workers compensation and have a state-approved policy form providing statutory benefits as required by state of Michigan law. Subcontractors working on the project are required to have the same coverages.	M		
8.	All copies of policies shall show the signature of a person authorized by that insurer to bind coverage on its behalf.	M		
Contractor Responsibilities				
9.	The Contractor must consult with JATA when installing any electronic gates. The contractor must do all electrical wiring installed for the primary electric from the designated panel to the gate. Any electrical work must be coordinated through JATA.	E		
10.	All gate circuits must be electrically bonded from the incoming service by disconnecting means.	E		
11.	The Contractor shall use an appropriate solid wire for any gate operators. All electrical work must be in compliance within the City of Jackson Electrical Standards and the City and National Electrical Code.	E		
12.	Upon completion of work the Contractor shall clear the job site of all	E		

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	work debris. All work shall be scheduled as to be safe and shall not interfere with JATA business. All holes, gaps, etc., shall be covered if left unattended.			
13.	The Contractor shall not cause any release of hazardous substance or contamination of the environment including the soil, the atmosphere or water course or ground water.	M		
Fence Removal				
14.	The chain link fence shall be removed, along with all posts, gates, barbed wire and concrete, including all related materials and supplies.	E		
15.	All fencing and equipment and materials shall be disposed of off the contract site.	E		
16.	All post holes not being filled at that time shall be filled as not to be hazard to any individual.	E		
17.	The work site shall remain secure, so whatever fence that is to be remove shall be put up with brand new fencing or shall be secured in such a manner as to not allow persons to enter the work area or the JATA campus.	M		
18.	The 40-foot swing gate located on the property shall be removed and replaced with regular 2 x 9-inch chain link fence, to match the remaining fencing	E		

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	surrounding the perimeter, with appropriate tension lines and posts.			
Fence Installation				
19.	The Contractor is to ensure fencing is installed on established boundary lines inside property line.	E		
20.	The depth of the posts shall be no shorter than 36 inches and set in concrete or what the latest industry requirements state.	E		
21.	The new fencing shall be composed of three strands of barbed wire atop the overall fence and in line with the fence (not at a 45-degree angle)	E		
22.	When installing the new fence, the area, (JATA campus) shall remain secure during construction.	M		
23.	Emergency Access Requirements – The contractor must comply with requirements of authorities having jurisdiction for gates that must provide emergency access, including a panic bar to be deemed appropriate by JATA program manager. The emergency exist must have a panic bar based on the national code on motorized gates.	M		
24.	The Contractor is responsible to acquire any type of building or any other type of permits for the installation of the new fencing.	M		

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25.	The emergency exit needs to meet code UL325.	M		
Gate Installation				
26.	The gate operators (motor, etc) shall be replaced with brand new equipment and materials unless deemed unnecessary by the contractor.	E		
27.	All fittings shall comply with industry requirements.	O		
28.	For swing gates the Contractor shall ensure latches permitting operation from both sides of gate with provision for padlocking accessible from both sides of gate.	E		
29.	The three rolling horizontal sliding cantilever gates shall be manufactured of something lighter than galvanized fencing, for example aluminum or other light weight material.	M		
30.	The horizontal sliding cantilever gates shall be installed with a light material but strong enough to keep people and vehicles out of private areas during non-working hours.	E		
31.	Guideposts for cantilevered gates shall be steel tubing 4 inches in diameter (or less if using a lighter material), installed adjacent to gate post to permit gate to slide in the space between.	E		

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32.	The cantilever slide shall have roller assemblies.	E		
33.	For each type of product indicated. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for fences and gates.	E		
34.	The west and east entrance gate shall be 36 feet in width built with an aluminum frame or other light weight material.	E		
35.	The height of the east, west and back entrance gates shall be approximately 6 foot.	E		
36.	The width of east and west entrance gates shall be 36 feet			
37.	The width of the back (north) gate shall be approximately 64 feet.	E		
38.	The 40-foot swing gate shall be replaced with standard 2 x 9-inch gauge wire galvanized chain link fencing and be part of the overall perimeter fence.	E		
39.	The swing gates shall be constructed of the same material which the old fence is constructed.	E		
40.	The Contractor shall replace the free exit sensors with brand new latest versions of this equipment.	E		

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41.	The keypad/card reader combo shall be replaced with brand new latest versions of this equipment.	E		
42.	All wire ties, tension wires and other component parts and shall be the same materials as the fabric type.	E		
Warranty				
43.	The Contractor shall abide by the manufacturer's warranty in which contractor agrees to repair or replace components of fences and gates that fail in materials or workmanship within specified manufacturer's warranty period.	E		

Company Name: _____

Print Name of Signer and Title: _____

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Signature

Date

ATTACHMENT B

REHABILITATION OF ADMINISTRATIVE FACILITIES – FENCES AND GATES PRICE PROPOSAL

Instructions for filling out the Price Proposal

Contractors must provide a base price for the Scope of the fence removal and the installation of the new fence including all materials and component parts needed. The Total Proposed Price will be used for evaluation scoring, although JATA may choose to not proceed with if JATA deems it to be in JATA’s best interest. A detailed, cost breakdown of the base price and the alternate prices must be attached to Attachment B.

Item	Description	Price
1.	Surveying the site, project implementation plan and other documents created by the Contractor	\$
2.	Complete removal all fencing and gates including but not limited to: 2 x 9 gauge wire galvanized chain linked fence, excavation for post removal, top rails, bottom tension wire, line posts, terminal posts, slide gates, operators, free exit sensors, keypad/card reader combo, access control terminators, 45-degree angled six strand barbed wire one double gate, one single gate, ties, and concrete.	\$
3.	Installation of all new fencing (2,220 linear feet) including but not limited to: 2 x 9-gauge wire galvanized chain linked fence, top rails, bottom tension wire, line posts, terminal posts, concrete, and three strand barbed wire.	\$
4.	Installation of three slide cantilever aluminum (or lighter material) gates including but not limited to: operators, free exit sensors, keypad/card reader combo, rollers, posts, and access control terminators.	\$
5.	Installation of one single door manual gate; emergency exit with panic bar.	\$
6.	Installation of two double door manual gates including all posts and materials and component parts.	\$
7.	Total cost of materials if not included above	\$
8.	TOTAL LUMP SUM PROPOSED PRICE	\$

ATTACHMENT B

REHABILITATION OF ADMINISTRATIVE FACILITIES – FENCES AND GATES PRICE PROPOSAL

Company Name: _____

Print Name of Signer and Title: _____

Signature

Date



Rehabilitation of Administrative Facilities – Fencing and Gates

Request for Proposal Project # 2017-0076-P11

SCHEDULE OF ACTIVITIES:

RFP Released:	January 28th, 2021
Written Questions from Contractor Due to JATA:	February 5th, 2021 @ 2:00 P.M. (EST)
Pre-Proposal Meeting (optional):	None scheduled
JATA's Responses to Questions Released:	February 12, 2021
Number of Proposals and Due Date:	Submit (3) proposal copies and (1) electronic ("PDF") copy on a flash drive by 2:00 P.M. (EDT) on Monday, February 26, 2021
Oral Presentations (if deemed necessary):	Appointments scheduled week of March 1, 2021
Anticipated Award Date:	March 8, 2021

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SECTION I: PROCUREMENT PROCESS

I-A ISSUING OFFICE

This Request for Proposal (“RFP”) is issued by the Jackson Area Transportation Authority, hereinafter known as, (JATA), 2350 East High Street, Jackson, MI 49203. All communications regarding this project during the procurement process must be in writing or by email and addressed to the Program Manager:

Chad Cumberworth
Program Manager
Jackson Area Transportation Authority
2350 E. High Street
Jackson, MI 49203
E-mail: Chad.Cumberworth@JacksonTransit.com

The above-named individual will also serve as the Project Manager after contract award.

I-B PROJECT OVERSIGHT

The oversight of this JATA Project is the responsibility of the JATA Project Manager, named in Section I-A above.

The Contractor will be required to work with JATA staff and service agencies as directed by JATA throughout the duration of the contract and attend progress meetings as required by the JATA Project Manager.

I-C TYPE OF CONTRACT

The award of this solicitation will result in a Fixed-Price Contract.

I-D PRIMARY CONTRACTOR RESPONSIBILITIES

The selected Contractor will be required to assume responsibility for all services offered in its proposal whether or not the Contractor performs them. Further, JATA will consider the selected respondent to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract. If any part of the work is to be subcontracted, the prime Contractor must provide a complete description of work subcontracted and descriptive information about the subcontractor’s organization, capabilities, and Certified Disadvantaged Business Enterprise (DBE) and Small Business Enterprise (SBE) status. The prime Contractor is totally responsible for adherence by the subcontractors to all provisions of the contract. FTA and DBE certifications for any subcontractors must be included in the proposals if applicable. All subcontractors must be included in the proposal with descriptions of the firms’ qualifications and the qualifications of the key individuals assigned to this project. All subcontractors are subject to JATA review and written approval prior to their participation in the project.

I-E OTHER DUTIES ASSIGNED BY JATA

The Contractor may be asked to provide additional goods or services that have not been outlined in this RFP. When additional goods or services beyond those outlined in this RFP and in the Contractor's proposal are identified, JATA and the Contractor will discuss the Contractor's ability to complete this work. If JATA determines the Contractor should provide such additional goods or services, the Contractor will provide a Request for a Task Order describing the goods or work to be done and all associated costs and prices. A written task order will then be issued by JATA.

I-F SELECTION CRITERIA

Responses to this RFP will be evaluated based upon the following factors as presented in the respondent's proposal. These are listed in order of importance:

- **Ability to understand and meet the requirements listed in Attachment A – Rehabilitation of Administrative Facilities – Fences and Gates Requirements Worksheet.**
- **Proposed Price/Cost – Attachment B – Rehabilitation of Administrative Facilities – Fences and Gates Price Proposal.**

JATA will evaluate criteria on a best value basis which considers both price and the above technical factors to determine the offer that is most advantageous and presents JATA with the best overall value. The cost basis for the proposal will be used to evaluate the price proposal. Price will be evaluated in comparison to the above technical factors in the group.

I-G TERMINATION OF AGREEMENT

Notwithstanding any other provision of agreement, JATA, at its sole option, may terminate the agreement with or without cause, for no cause, at any time by giving 20 days' written notice to the Contractor.

In the event of termination, the payment of monies due to the Contractor for undisputed services performed prior to effective date of such termination shall be paid within 30 business days after receipt of an invoice as provided in the agreement. Immediately upon termination the Contractor agrees to promptly provide and deliver JATA all original documents, reports, specifications which are in the possession of the contractor and pertain to JATA.

I-H BUY AMERICA

Buy America Certification (Steel and Manufactured Products)

Applicability – Construction contracts and acquisition of goods or rolling stock (valued at more than \$150,000. Contractor shall comply with 49 USC 5323(j) and 49 CFR 661, as amended by MAP-21 stating that Federal funds may not be obligated unless steel, iron and manufactured products used in Federal Transit Administrator (FTA)-funded projects are produced in the United States, unless a waiver has been granted by the FTA or the product is subject to a general waiver.

General waivers are listed in 49 CFR 661.7, and include software, microcomputer equipment and small purchases (currently less than \$150,000) made with capital, operation or planning funds.

I-I PAYMENT

A Contractor must submit a detailed cost estimate including cost of services, materials and indirect costs and fees. Indicate the number of hours per task and title of staff included in the lump sum fee. JATA reserves the right to negotiate final contract price for completion of all project tasks. The resulting contract shall be a fixed/firm price type contract.

Costs are to be reimbursed upon the accomplishment of defined milestones Final payment will not be made until the scope of work laid out in the Statement of Work is completed to JATA's satisfaction.

Payments will be made from JATA to the contractor based on the project milestones listed below:

Milestone 1: When the first 800 feet of fence is completed and inspected by JATA. Payment will be made by JATA.

Milestone 2: When the second 800 feet of fence is completed and inspected by JATA. Payment will be made by JATA.

Milestone 3: When the remaining fence is completed, including the swing gates and the cantilever gates and have been inspected by JATA. Payment will be made by JATA net 30 days.

SECTION II: STATEMENT OF WORK

II-A BACKGROUND

The Jackson Area Transportation Authority (JATA) has been serving the Jackson area for more than 50 years. It was initially formed through a partnership between the Chamber of Commerce and local merchants after a private transportation provider discontinued service in the area. From there it grew, gained new funding sources, and became an authority under Michigan's Public Act 196 in 1986. Today, JATA operates nine fixed-routes in the Jackson urbanized area and provides demand response service throughout both urban and rural Jackson County. In total, JATA provides about a half of a million trips annually.

In an effort to help secure and to approve the appearance of both our administrative and maintenance properties, JATA is looking to have its current fencing and gates replaced with brand new up-to-date fencing and gate materials. JATA's current fencing and gates are over 25 years old and currently has some areas which have been patched or repaired over the recent years. A majority of the line posts need to be replaced and the fencing in many areas is rusting and falling apart.

II-B CURRENT FENCING AND GATES (SPECS)

JATA has approximately 2,200 linear feet of fencing around its perimeter. This encompasses the East, West and North sides of the campus. There is no fence for the South side of the campus.

- 2 x 9-inch gauge wire galvanized chain link fence.
- 2 ½-inch line posts (approximately 200)
- 1 5/8-inch top rail
- 6-foot height of fence
- 45-degree angle six-strand barbed wire atop the fence
- 3-inch terminal posts (approximately 15)
- 4-inch slide gate posts (approximately 12)
- 2 Free exit sensors
- 2 Keypad/card reader combo
- 3 gate operators
- 3 cantilever gates
 - West entrance 22-foot opening; with the cantilever gate of 36 feet
 - East entrance 22-foot opening; with the cantilever gate of 36 feet
 - Back entrance 38-foot opening; with the cantilever gate of 64 feet
- Single door gate is 5 foot in width
- Double gate in the back (north side) is 18 feet in width
- Double gate on the west side is 10 feet in width
- 40-foot swing gate with a 6 5/8-inch line post (NOT TO BE INCLUDED WITH THE NEW FENCE)

II-C OBJECTIVES OF THE PROJECT

The primary objectives:

- Completely remove all fencing and gate materials, including posts, concrete, wire galvanized chain linked fence, top rail, tension wires, six stranded barbed wire, four gates, operators to those gates and any other materials and components associated with the fences and gates project.
- Installation of all brand-new fencing along the perimeter of JATA's campus, along with installation of new gates, operators, posts, line and post fittings, gate fittings, barbed wire and all other required materials and components associated with the fences and gates project.

II-E JATA RESPONSIBILITY

JATA will work closely with the Contractor on this project and will provide staff hours and hours of normal operation for each day the Contractor is onsite. JATA will provide information as needed to the Contractor at JATA sees fit.

SECTION III: ATTACHMENTS AND APPENDICES

Attachments

- ✓ Attachment A – Rehabilitation of Administrative Facilities –
Fences and Gates Requirements Worksheet
- ✓ Attachment B – Rehabilitation of Administrative Facilities
Fences and Gates Price Proposal